



TrainSkills

TRANSFORM AND PERFORM

Career Skills Course

FINANCE FOR NON-FINANCIAL MANAGERS

 3 Days

 On/Off Site

About the Course:

This course takes the fear out of finance by removing the myths and explaining financial and accounting concepts in a manner that is straight forward and easy to grasp. By attending this course, you will establish a working knowledge of finance and develop a firm understanding of its role within your organisation. You will also learn how financial information and budgets are compiled, interpreted and used to make business decisions. Furthermore, you will acquire the skills to understand budgets, monitor department costs and assist in the preparation of financial information.

Upon completion of this course, participants are better prepared to:

- Remove the myths and fears about finance and understand the jargon that surrounds financial transactions
- Develop an understanding of the key finance and accounting terms
- Read, understand and interpret financial information, balance sheets, profit statements and annual reports
- Work more productively with colleagues from the finance department
- Understand the importance of a budget and assist in the preparation of financial information
- Utilise financial tools as a means of monitoring performance and ensuring that budgets are met
- Appreciate the importance of reducing unnecessary costs and working towards increased profitability

Course material and duration can be customised to suit your specific needs.

Aligned to Unit Standard 242810 & 114738 at NQF L4

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